

Big Springs Village Board of Trustees  
Special Meeting Minutes  
Thursday, December 18, 2025, 6:00 p.m.  
Village Office Meeting Room

Notice was posted at the Post Office, Henderson State Bank, Village Office, and Village website. The meeting complied with the Open Meetings Act, with the poster displayed. Agenda was current and available for public inspection. Meeting was recorded and open to the public.

**Purpose of the Meeting:**

- Consider proposal submitted by the Village Clerk/Treasurer, Tamera Loomis, to extend tenure for cross-training and transitional support
- Discuss Chairman's relationship with the Village Attorney
- Discuss construction and licensing of an animal control shelter
- Review Clerk/Treasurer applications and resumes received to date (Executive Session)
- Consider appointment of a new Clerk/Treasurer

**Roll Call:** Present Trustees: Huff, DeCoste, Payne, and Thompson. Absent Trustees: Everitt. Others present: Village Clerk/Treasurer Tamera Loomis, and Animal Control Logan Gumaer.

**Chairman Huff called the meeting to order.**

**Pledge of Allegiance was recited.**

**Public Advisory:** Chairman Huff announced that a copy of the Nebraska Open Meeting Law Poster is posted on the north wall of the meeting room, accessible to the public.

Huff moved to hire Tamera Loomis as a consultant to assist the new Village Clerk/Treasurer at her departing Clerk/Treasurer hourly rate of \$24.26. Thompson seconded. Yea: DeCoste, Payne, Huff, and Thompson. Motion passed

DeCoste moved to purchase one dog igloo with heater and a chainlink dog pen from Bomgaars and to place the unit at the Village Maintenance Shop on the downwind side (north-south to southwest). Chairman Huff will coordinate the purchase and placement with Maintenance Superintendent Curtis Brown. Payne seconded. Yea: Huff, Thompson, Payne, and DeCoste. Motion passed

Huff moved to enter into executive session to review and discuss Clerk/Treasurer applications and résumés with only the Village Board of Trustees present. Payne seconded. Yea: Thompson, DeCoste, Huff, and Payne. Motion passed, and the Board entered executive session.

Huff moved to exit executive session. Thompson seconded. Yea: DeCoste, Payne, Thompson, and Huff. Motion passed, and the Board returned to regular session.

Huff moved to hire Kayla Osmera as Village Clerk/Treasurer for Calendar Year 2026 at a wage of \$20.00 per hour for 29.5 hours per week, with a 90day probationary period. Thompson seconded. Yea: DeCoste, Thompson, Huff, and Payne. Motion passed.

**Adjournment:** Huff moved to adjourn, seconded by Thompson. Yea: DeCoste, Huff, Payne, and Thompson. Motion carried. Meeting adjourned at 7:22 PM.

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Richard Huff, Chairman  
Village of Big Springs Board of Trustees

ATTEST:

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Tamera Loomis, Village Clerk